



## ***MASON CONSERVATION DISTRICT***

**FY2013 Work Plan (7/1/13 – 6/30/14)**

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### **Mission of the Mason Conservation District**

- To promote the sustainable use, conservation and restoration of natural resources in our community.

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### **Natural Resource Priorities:**

- Respond to current and forthcoming issues affecting water quality, soil conservation and erosion.
- Respond to priority issues affecting water quality for shellfish harvesting and public health in waters of Mason County.
- Respond to priority issues affecting water quality and habitat for priority, threatened or endangered species and habitats.
- Support the expansion of sustainable agriculture and conservation of working lands.

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### **Information – Education Priorities:**

- Expand initiatives to increase public awareness of natural resources concerns.
- Expand conservation educational activities utilizing the “learn and take action” approach to increase conservation stewardship.

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### **District Operations Priorities:**

- To maintain efficient and effective district operations to promote the sustainable use, conservation and restoration of natural resources in our community.
- To maintain effective working relationships with key government agencies, elected officials, stakeholders, and land users to increase conservation stewardship.
- Sustain investments in professional development of district staff to assure delivery of high quality technical assistance to district stakeholders and land users.
- Sustain investments in capital assets to assure sufficient infrastructure to carry out high priority natural resource initiatives.



## ***MASON CONSERVATION DISTRICT***

### **FY2013 Work Plan (7/1/13 – 6/30/14)**

#### **PROGRAM AREAS:**

##### **DISTRICT OPERATIONS**

**Goal: Maintain a fully functional and effective conservation organization for the community.**

**Funding Source(s): WSCC, EPA, RCO, USFWS, Contracts.**

<b>Activities for FY2013</b>	<b>Target Dates</b>	<b>Responsibility</b>
Support the district board, conduct regular and special board meetings.	7-1-13 6-30-14	All Staff
Maintain effective & efficient operations using appropriate accounting & billing procedures, personnel & district policies, board elections & appointments.	7-1-13 6-30-14	Admin Staff
Perform district operations review & internal audit.	7-1-13 6-30-14	Admin Staff/BOS
Provide professional development opportunities for district staff.	7-1-13 6-30-14	Admin Staff/BOS
Update district equipment & systems, including IT.	7-1-13 6-30-14	Admin Staff/BOS
Identify & secure sources of funding to implement conservation programs and projects.	7-1-13 6-30-14	All Staff/BOS
Increase community interest in stewardship of natural resources.	7-1-13 6-30-14	All Staff/BOS
Deliver equitable services with integrity.	7-1-13 6-30-14	Technicians/Engineer
Build new, and strengthen existing, effective partnerships.	7-1-13 6-30-14	All Staff/BOS
Develop and promote innovative solutions with emerging technologies.	7-1-13 6-30-14	Technicians/Engineer

Coordinate programs with other organizations and agencies.	7-1-13 6-30-14	All Staff/BOS
Increase emphasis of education and implementation programs toward marine shorelines.	7-1-13 6-30-14	All Staff
Expand efforts to increase recognition of District programs.	7-1-13 6-30-14	All Staff/BOS
Review and update District Long Range Plan, as needed, to remain relevant to resource concerns.	7-1-13 6-30-14	All Staff/BOS

### **WATER QUALITY**

**Goal: Reduce adverse impacts on water quality through implementation of Best Management Practices.**  
**Funding Source(s): WSCC, AFT, AHSS, DOE, EPA, FSA, GDRCo, Land Trusts & Conservancy's, Mason County, NOAA, NRCS, Pacific Northwest Salmon Center, PSP, PUD's, RCO, RFEG's, Tribal Nations, USFWS, WDFW, Contracts.**

<b>Activities for FY2013</b>	<b>Target Dates</b>	<b>Responsibility</b>
Respond to requests for information & assistance and referrals from regulatory agencies.	7-1-13 6-30-14	All Staff
Develop conservation plans, design Best Management Practices, assist with implementation of conservation practices.	7-1-13 6-30-14	Technicians/Engineer
Develop and implement LID projects to improve stormwater management.	7-1-13 6-30-14	Technicians/Engineer
Seek and coordinate opportunities for financial assistance to landowners implementing Best Management Practices.	7-1-13 6-30-14	All Staff/BOS
Provide professional services to individuals, groups, organizations and agencies.	7-1-13 6-30-14	All Staff

### **EDUCATION / OUTREACH**

**Goal: Provide quality agricultural and environmental education & information.**  
**Funding Source(s): WSCC, AHSS, DOE, EPA, GDRCo, Land Trusts & Conservancy's, Mason County, Puget Sound Salmon Center, PSP, RCO, RFEG's, Tribal Nations, USFWS, WDFW, Contracts.**

<b>Activities for FY2013</b>	<b>Target Dates</b>	<b>Responsibility</b>
Increase community awareness and interest in natural resource stewardship.	7-1-13 6-30-14	All Staff
Provide volunteer activities to foster community stewardship of natural resources.	7-1-13 6-30-14	All Staff
Conduct and promote outdoor educational experiences to youth and adults.	7-1-13 6-30-14	All Staff
Nurture sustainable farming to increase local food production.	7-1-13 6-30-14	All Staff
Facilitate public involvement in workshops, trainings and community events.	7-1-13 6-30-14	All Staff
Maintain and upgrade the District web page and produce newsletter.	7-1-13 6-30-14	All Staff

### **HABITAT PROTECTION & RESTORATION**

**Goal: Promote protection & enhancement of fish and wildlife habitat.**

**Funding Source(s): WSCC, AFT, AHSS, DOE, EPA, FSA, GDRCo, Land Trusts & Conservancy's, Mason County, NOAA, NRCS, Puget Sound Salmon Center, PSP, RCO, RFEG's, Tribal Nations, USFWS, WDFW, Contracts.**

<b>Activities for FY2013</b>	<b>Target Dates</b>	<b>Responsibility</b>
Deliver a citizen based Lead Entity program in WRIA 14.	7-1-13 6-30-14	LE Coordinator/ Technicians
Act as a liaison between the WRIA 14 LE Committee, the Technical Review Team, the Technical Advisory Group, PSP Review & Implementation Tech Team and project sponsors.	7-1-13 6-30-14	LE Coordinator
Participate in Watershed Planning activities.	7-1-13 6-30-14	All Staff
Provide assistance to implement water quality and habitat improvement projects to improve native species diversity and ecosystem services.	7-1-13 6-30-14	All Staff
Conduct a native plant sale and implementation workshops.	7-1-13 6-30-14	Technicians/ Admin Staff
Restore fish passage barriers to WDFW fish passage protocols and standards.	7-1-13 6-30-14	Technicians/ Admin Staff

Promote conservation and restoration of diverse habitat corridors.	7-1-13 6-30-14	All Staff/BOS
Support development of Stream Stewardship Program.	7-1-13 6-30-14	All Staff

## **WORKING LANDS**

**Goal: Expand sustainable use of working lands.**

**Funding Source(s): WSCC, DNR, NRCS, RCO, USFWS, TRIBES, Contracts.**

<b>Activities for FY2013</b>	<b>Target Dates</b>	<b>Responsibility</b>
Promote conservation of working lands.	7-1-13 6-30-14	All Staff/BOS
Advocate the development of conservation plans & BMP implementation on working lands.	7-1-13 6-30-14	Technicians
Assist in the implementation of conservation plans on working lands.	7-1-13 6-30-14	Technicians
Connect cooperators with conservation assistance programs provided by other agencies.	7-1-13 6-30-14	All Staff

## **DATA COLLECTION & MANAGEMENT**

**Goal: Develop and maintain valuable data bases which can be widely utilized.**

**Funding Source(s): WSCC, DOE, EPA, FSA, NOAA, RCO, USFWS, WDFW, Contracts.**

<b>Activities for FY2013</b>	<b>Target Dates</b>	<b>Responsibility</b>
Maintain current natural resource inventory and program implementation databases.	7-1-13 6-30-14	Technicians
Assessment of current habitat conditions and development of summary report.	7-1-13 6-30-14	Technicians
Develop and/or provide complementary GIS layers for District and partner organization use.	7-1-13 6-30-14	Technicians
Continue to update working lands inventory.	7-1-13 6-30-14	Technicians
Track BMP implementation resulting from District programs and projects.	7-1-13 6-30-14	Technicians/Engineer

Identify opportunities to develop and implement effectiveness monitoring strategies for District conservation initiatives.	7-1-13 6-30-14	Technicians/Engineer
Support regional data collection efforts.	7-1-13 6-30-14	All Staff